



### **What is a proclamation?**

A proclamation is a formal public statement from an official declaring and supporting Apraxia Awareness Day. Most often proclamations are from governors, mayors, and also state legislators.

### **How do I request a proclamation?**

Often on the official website of the city, county or state there is information about how to request a proclamation.

### **How should I get started?**

CASANA would appreciate it if you first contacted our office and let us know who you will obtain a proclamation from. We try to maintain a list so that volunteer efforts aren't duplicated. If someone is already working on a particular state or locality we will try to put you in touch with that volunteer so you can hopefully work together.

Each state and municipality is different. Review that entities website to locate how to request a proclamation.

Submit requests 2 months prior to Apraxia Awareness Day which is on Saturday, May 14, 2016.

Many officials will want a sample proclamation to use or to review. Please contact us at [awareness@Apraxia-KIDS.org](mailto:awareness@Apraxia-KIDS.org) so we can assist you with a sample proclamation.

After 2 weeks or so, follow up with the staff of the municipality or state official to be sure that your request is moving forward and getting processed. Sometimes you can also arrange signing ceremonies which is a great way to create even more awareness.

### **What do I do with the proclamation?**

CASANA would love to have a file or photo of your proclamation and any photos from a signing ceremony. These can be emailed to [awareness@apraxia-kids.org](mailto:awareness@apraxia-kids.org) or you can mail them to us at the address below.

Don't forget to post them to your social media with #ApraxiaAwarness2016